

ADOBE READER

Click the link below and follow these instructions:

<https://get2.adobe.com/reader>

****Make sure to uncheck the "Optional offers" if you do not want Google Chrome to be downloaded to your Computer**

FOR PC:

1. Click "Run" when the dialog box appears
2. Security scan will run automatically
3. When user account control dialog box appears, click "yes"
4. Click "Finish"

FOR Apple:

1. Click "Open"
2. Click "Finish"

If you have installed the Adobe Reader and you are still having issues printing, you may need to enable the Adobe Reader. Below are instructions to enable the Adobe Reader on several browsers.

Google Chrome

PDF readers do not need to be enabled on newer Chrome versions. Chrome provides the option to download a PDF document instead of viewing it on the webpage.

Internet Explorer

1. Open Internet Explorer, then click on or (Tools) which is found on the top right hand side of your screen, this will bring up a list of options, click on 'Manage Add-ons'.
2. Select 'Toolbars and Extensions'.
3. In the Show menu, select 'All Add-ons'.
4. In the list of add-ons, select Adobe PDF Reader.
5. Click the 'Enable' button (it toggles depending on the status of the selected add-on)
6. Enable sets the Adobe PDF Reader add-on to open PDFs in the browser.

Safari

The PDF reader does not need to be enabled on newer Safari versions.

Firefox

1. Click on the 3 bars on the top right of the browser
2. In the drop down menu, click on "Preferences"
3. The top of the screen should read "General"
4. Scroll down to "Applications"
5. Click on "Portable Documents Format" drop down menu and select the "Preview in Fire Fox" option